



NOTICE OF MEETING

PORTCHESTER CREMATORIUM JOINT COMMITTEE

MONDAY, 17 SEPTEMBER 2018 AT 2.00 PM

THE NEWLEASE ROOM, CIVIC CENTRE PLAZA, HAVANT

Telephone enquiries to John Haskell, Clerk to the Joint Committee
Email: Tel: 023 9283 4057

(NB This Agenda should be retained for future reference with the Minutes of this meeting.

The agenda, minutes and non-exempt reports are available to view on-line at www.portchestercrematorium.org)

Membership of the Joint Committee - 2018/19

Gosport Borough Council

Councillor June Cully
Councillor Kathleen Jones

Havant Borough Council

Councillor David Guest
Councillor Leah Turner

Fareham Borough Council

Councillor Keith Evans
Councillor Simon Martin (Chair)

Portsmouth City Council

Councillor Dave Ashmore
Councillor Jeanette Smith

AGENDA

Welcome and Introductions

1 Apologies for Absence

2 Appointment of Vice-Chairman

The Vice-Chairman should be appointed from one of Havant's representatives as it will be Havant's turn to act as Chairman for the 2019/20 municipal year.

3 Declaration of Members' Interests

4 Minutes of the meeting held on 25 June 2018 (Pages 5 - 10)

Attached for approval.

5 Matters Arising from the Minutes not specifically referred to on the agenda

6 Clerk's items

The Clerk to the Joint Committee will report on any matters requiring attention.

7 North Chapel Refurbishment (Pages 11 - 12)

The purpose of the attached report from the Property Manager is to update the Joint Committee on progress with the North Chapel refurbishment scheme; the outcome of the tendering process; and works programme.

8 Building Works Programme (Pages 13 - 14)

Report from the Property Manager attached.

RECOMMENDED that the Joint Committee notes the contents of the report.

9 Manager and Registrar's Report (Pages 15 - 18)

(a) General report - attached

(b) Monitoring Register of Public Comments - attached

(c) Any other items of topical interest

10 Horticultural Consultant's Report (Pages 19 - 20)

A report from the Horticultural Consultant on grounds maintenance generally is attached.

RECOMMENDED that the report be received and noted.

11 Date of Next Meeting - Monday 10 December 2018 at 2pm in Portsmouth